Tejas Trails Neighborhood Association

Board Meeting Minutes

Date: February 16, 2026

I. Call to Order

The meeting was called to order at 6:15 PM.

Adjourned at 7:20 PM.

II. Attendance

The following board members and committee chairs were present:

- Andy Dollahite - President
- Ginger Arnove – Treasurer
- Amanda Sanchez – Secretary
- Hollie Carron – Zoning Committee Chair
- Angela Miller – Beautification Committee Chair

III. Approval of Prior Meeting Minutes (January 13 Meeting)

The January 13, 2026, meeting consisted primarily of a guest presentation regarding bluebirds and bird habitat. Attendance was approximately 12 residents. Amanda had previously circulated a recap via email.

The President will prepare formal minutes based on the agenda and notes provided.

Board members expressed appreciation for the educational presentation and the value it provided for attendees.

IV. Treasurer's Report

Treasurer Ginger reported the following:

A. Banking and Account Access

- A debit card has been obtained from the association bank account to facilitate payment of association expenses.

B. Membership Dues Collection and Tracking

- Online dues payments have been received via Square; however, deposits appear as aggregate amounts, and individual payer identification is not currently visible to the Treasurer.
- Approximately five members paid dues in person at the January meeting.
- Additional deposits have been received but cannot yet be attributed to specific members.
- A membership spreadsheet exists and has been updated with known dues payments.
- Ginger will follow up with Christie to determine how individual online payment records can be accessed.

C. Membership Dues Reminder

The Board discussed sending reminders to encourage dues payment and to clarify that the Association is a voluntary neighborhood association and not a homeowner's association.

V. Membership and Communications

Christie, Membership and Communications Chair, was not present.

The Board discussed the importance of maintaining accurate membership records and ensuring continuity when Christie rotates off the Board in April.

The Membership Chair is responsible for:

- Membership records and dues tracking (in coordination with Treasurer)
- Oversight communication with Association members
- Election procedural oversight

- Email and newsletter distribution

The Board emphasized the importance of transition planning to preserve institutional knowledge.

VI. Zoning and Development Report

Hollie provided an update regarding the church-owned property within the neighborhood:

- No recent permit activity has occurred.
- The permit deadline is mid-March; failure to complete permitting will require restarting the process.
- The property remains in a deteriorated condition, including:
    - An unfinished excavated pond that presents a safety concern
    - Overgrown vegetation
    - A damaged fence allowing unrestricted access

Hollie contacted city officials Sammy Roop and Evan Roberts to request information regarding:

- Property maintenance requirements
- Safety and code compliance
- Tax exemption status
- Future development and permit procedures

The Board will continue monitoring the situation.

VII. Beautification Committee Report

Angela reported that the Spring Litter Stomp event is scheduled for:

Date: March 28, 2026
Time: 9:00 AM – 11:00 AM

Angela has submitted the event registration but is awaiting confirmation.

Key points discussed:

- Participation has declined in recent years compared to initial turnout.
- Trash volume appears reduced overall but remains present in certain areas.
- Known cleanup areas include Paint Pony Trail, Silver Creek, culverts along White Settlement Road, and cleared lots.

Volunteers may need to bring their own cleanup tools if city equipment is not provided.

VIII. Communications and Outreach

The Board discussed improving communication through:

- Facebook announcements
- Email distribution through the association email system
- Flyers and direct outreach

Separate announcements will be issued regarding:

- Membership dues reminders
- Litter Stomp event
- Upcoming elections

IX. Upcoming Board Elections and Leadership Transition

A. Election Date

The next association meeting and elections will occur on:

April 14, 2026

B. Positions to Be Filled

The following positions will be open:

- Secretary (Amanda rotating off)
- Membership and Communications Chair (Christy rotating off)
- Vice President (currently vacant)

C. Recruitment of Candidates

The Board discussed identifying and recruiting interested residents. Several potential candidates were discussed informally.

Outgoing officers will assist with transition and handoff to incoming officers where possible.

D. Election Administration

Per bylaws, the Membership Chair oversees elections, including ballot preparation and vote counting procedures.

Amanda and Angela will contact Christie to confirm her availability to oversee the election.

Election procedures and preparations will be reviewed at the next Board meeting on March 10, 2026.

X. Organizational Structure and Bylaws (Discussion Only)

The Board discussed potential future considerations regarding bylaws, including:

- Separation of communications and membership roles
- Expansion of voting rights to committee chairs
- Organizational structure improvements

No formal motions or decisions were made. These topics may be addressed in the future.

XI. Future Planning and Community Engagement

The Board discussed future initiatives, including:

- Updating the neighborhood business directory
- Encouraging participation of local businesses in association events
- Planning for National Night Out

These items will be addressed following board elections and transition.

XII. Action Items Summary

Treasurer (Ginger):

- Follow up with Christie to obtain identification of individual online dues payments.
- Continue maintaining and updating membership spreadsheet.

President: (Andy)

- Send Facebook reminder regarding annual Association dues
- Send Facebook election announcements and candidate recruitment notices.

Beautification Chair (Angela):

- Confirm Litter Stomp registration.
- Distribute flyers Facebook.
- Promote volunteer participation.

Board Members:

- Identify and recruit potential candidates for open board positions.
- Amanda, Angela or Hollie to contact Christie regarding election administration responsibilities.

Zoning Chair (Holly):

- Follow up with city officials regarding church property status and code compliance.

XIII. Upcoming Meetings and Events

1. **March 10, 2026 TTNA Board Meeting**
2. **March 28, 2026 Litter Stomp**
3. **April 14, 2026 TTNA Quarterly Meeting and Elections**

Submitted by:
Andy Dollahite
President, Tejas Trails Neighborhood Association